



Casa De Oaks Homeowners Association

c/o Concord Consulting & Association Services
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Guest Parking Release/Hold Harmless Form

In order for you to receive a guest parking placard, please sign and return the form below

YOU MUST BE A TITLE OWNER

You may assign this to your tenant(s) AFTER you have signed first.

As the owner of the said unit, my signature below acknowledges that I have read the Casa De Oaks HOA Parking Rules (*adopted 11-28-17*) and agree to the terms and the fines for violating these Rules. I will be receiving one (1) guest parking placard, total, for my unit. Once this placard is received, I acknowledge that any vehicle must display this placard while parked in the community overnight. I understand and hold harmless the Board, the Association, Management and manager and all employees. **If I lose the permit, I will be charged a \$20 replacement fee and the number on the placard will be invalid. A new number will be provided with the new placard.**

Property Address: _____

Owners Name (must be on TITLE): _____

Owner Signature: _____ **Date** _____

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FOR OWNERS WITH TENANTS – By filling in the information below you are authorizing the named Tenant to receive your ONE (1) Guest Parking placard. Please inform your Tenant that they will need to provide a valid Driver’s License to Management in order to receive the placard.

Property Address: _____

Tenants Name: _____

As the tenant residing in said unit, my signature below acknowledges that I have read the Casa De Oaks HOA’s Parking Rules (*adopted 11-28-17*) and agree to the terms and the fines for violating these Rules. I will be receiving one (1) guest parking placard for my unit, as authorized by the owner. Once this placard is received, I acknowledge that any guest vehicle must display this placard while parked in the community overnight. I understand and hold harmless the Board, the Association, Management and manager and all employees. **If I lose the permit, the owner of the unit will be charged a \$20 replacement fee and the number on the placard will be invalid. A new number will be provided with the new placard.**

Tenant Signature _____ **Date** _____