

Casa De Oaks Homeowners' Association

Regular Board Meeting Agenda

Tuesday, July 28, 2020 6:00

Zoom Meeting sign in information go to <https://zoom.us/> to join the meeting

Meeting ID: 796 6273 3258 Password: 841128

To attend by telephone only: 669 900 9128 then enter the meeting id and password

Executive Session scheduled immediately following the Regular Session

I. **CALL TO ORDER**

II. **ESTABLISH QUORUM**

III. **OPEN FORUM**

IV. **APPROVAL OF THE AGENDA**

V. **APPROVAL OF THE PRIOR MEETING MINUTES**

A. June 23, 2020 Meeting

VI. **PRIOR EXECUTIVE MEETING REPORT**

“At the June 23, 2020 executive meeting the Board approved the prior meeting minutes, reviewed violation log, reviewed collection matters, discussed vendor contracts and legal matters.”

VII. **TREASURER’S REPORT**

A. JUNE 2020 Financial Reports

B. Treasurer’s Form to be filed with the Minutes

C. Accounts Receivables Report

VIII. **COMMITTEE REPORTS**

A. Parking: Eric Browning, Chair

B. Landscape: Emily Kirk, Eric Browning

C. Painting: Eric Browning, Steve Moser

D. Website: Eric Browning, Chair; Steve Moser, Emily Kirk

E. CCR Committee

IX. **MANAGER’S REPORT**

A. Meeting Action Items

B. Telephone Log

X. **ADMINISTRATION**

A. Newsletter

B. 146 #7 Arch Application – gate

C. 158 #1 Arch Application – windows

D. 98 #4 Request to Lease (to be placed on waiting list)

E. Security Reports

F. Flock Safety Camera Proposal

G. Draft Community Fact Sheet just started

- XI. **MAINTENANCE:**
- A. Pest Control; Combine contracts instead of two
 - B. Rob Rittmeister Curb Painting
 - C. Rob Rittmeister Lamp Post Painting approved 06/23
 - D. Sunwave Schedule
 - E. Sunwave Proposal – waterproofing system for decks
 - F. Sunwave – 3RD story balcony inspections
 - G. Graffiti in women’s bathroom
 - H. 146 #5 owner concern re: stairs

- XII. **PENDING ITEMS**
- A. LED Conversion Community Lights
 - B. Pool Furniture
 - C. Building 140 Carport Parking Ground
 - D. Amend vs. Restate Gov Docs
 - 1. Beaumont Tashjian
 - 2. Loewenthal, Hillshafer & Carter, LLP
 - 3. Swedelson Gottlieb

- XIII. **NEXT MEETING DATE, TIME AND LOCATION**
Tuesday, August 26, 2020 – 6:00 p.m. Zoom or TBA

- XIV. **ADJOURNMENT TO EXECUTIVE SESSION**
To discuss Contract, Legal, Personnel, Foreclosures and Member Disciplinary Issues

Executive Board Meeting Agenda

Tuesday, July 28, 2020 7:00PM

- I. **CALL TO ORDER**
- II. **ESTABLISH QUORUM**
- III. **APPROVAL OF AGENDA**
- IV. **APPROVAL OF PRIOR MEETING MINUTES**
 - A. June 23, 2020
- V. **COLLECTIONS**
- VI. **VENDOR CONTRACTS**
- VII. **MEMBER DISCIPLINE**
- VIII. **LEGAL MATTERS**
- IX. **NEXT MEETING DATE, TIME AND LOCATION**
 - A. August 25, 2020 7:00 PM location to be determined
- X. **ADJOURNMENT**